STUDY MODULE DESCRIPTION FORM								
Name of the module/subject Training and instruction				Code 1011102231011006448				
Field of	study			Profile of study		Year /Semester		
Safe	tv Engineering -	Full-time studies - Second	d-	(general academic, practical (brak)	)	2/3		
Elective path/specialty				Subject offered in:		Course (compulsory, elective)		
	Ergonom	nics and Work Safety		Polish		elective		
Cycle of	study:		Form of study (full-time,part-time)					
Second-cycle studies				full-time				
No. of h	ours					No. of credits		
Lecture: - Classes: 15 Laboratory: - Project/seminars: -						1		
Status o	-	program (Basic, major, other)	(	university-wide, from another	- '			
		(brak)			(brak)			
Education areas and fields of science and art						ECTS distribution (number and %)		
Responsible for subject / lecturer:  Marcin Wojciechowski								
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(61) 665-33-75 email: office_demf@put.poznan.pl  Prerequisites in terms of knowledge, skills and social competencies:								
1	Knowledge	Generel knowledge of social subjects						
2	Skills	Of learning with understanding and making use of knowledge in practice						
3	Social competencies	Motivation to earn skills an make use of them during leading trainings						
Assu	mptions and obj	ectives of the course:						
To com	municate knowledge	and skills needful in trainings and	it's t	heoretical context				
		mes and reference to the	ed	ucational results for	af	ield of study		
Know	rledge:							
	-	s from definition of training in peda	ago	gical and psychological co	ntext	- [-]		
2. Student knows types of trainings and it - [-]								
3. Student knows the stages of training cycle - [-]								
4. Student knows traditional and activating training methods and knows when to use it - [-]								
Skills								
Student can plan chosen type of training - [-]								
Student can practise traditional and activating methods - [-]								
3. Student can make a good presentation - [-]								
Social competencies:								
Student can choose relevant devices of control and grading the training - [-]     Student choose the rules of verbal and unverbal communication. [1]								
2. Student obey the rules of verbal and unverbal communication - [-]								

Assessment methods of study outcomes					
Project of the training prepared in pairs and presented publicly					
Course description					

# Faculty of Engineering Management

- 1. Categories of knowledge and skills in pedagogical perspective
- 2. Categories of attitudes and social behaviours in the perspective of social psychology
- 3. Determinats of adult-learning
- 4. Stages of training cycle
- 5. Training methods

## **Basic bibliography:**

1. . Łaguna M., Szkolenia. Jak je prowadzić...GWP Gdańsk 2004

## Additional bibliography:

- 1. Zubrzycka-Nowak M., Ryszczyńska K., Monostori S., Czym (nie) jest coaching?, GWP 2010
- 2. Rogers J., Coaching, GWP 2009
- 3. Detz J., Sztuka przemawiania, GWP 2008
- 4. Fortuna P., Łaguna M., Przygotowanie szkolenia, GWP Sopot 2009

### Result of average student's workload

Activity	Time (working hours)
1. Participation in classes	15
2. Individual work on project	5

### Student's workload

Source of workload	hours	ECTS					
Total workload	20	1					
Contact hours	15	0					
Practical activities	15	0					